

**TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, DECEMBER 1, 2015**

***Present: Selectmen: Michael Woodworth, Jamie Thompson and Chris Hutchins.
Others include: Clay Mitchell, Chief Reed, David Edgerly, Sue McKinnon and Library Trustees (Kim Crisp & Win Fream).***

Call to order at 7:04pm.

The Selectmen reviewed and signed:

- Checks Pd 11/27/15: Accts. Pay. Manifest - \$11,112.40
Payroll Manifest - \$11,537.91
- Checks Pd 12/04/15: Accts. Pay. Manifest - \$268,980.65
Accts. Pay. Manifest - \$8,652.92 (Casella)
Payroll Manifest - \$26,433.49
- Assessing Contract 2016 – Rod Wood
- Oath – Police Officer Michael Douglas Schwartz

Clay Mitchell met with the Selectmen:

- Lamprey Co-Op (Stratham, Newmarket and Newfields) - Update from the Dec. 8th meeting, Waste Disposal charges will be approximately \$5,000. lower than 2015 and the contract, ending on 12/31/15, will be extended 3 months to 1 year.
- Safety Policy – Safety Summary form was filed with the State.
- Planning Board - make investments in the CIP with Warrant Article.
 - Master Plan is almost totally compliant.
 - Zoning Changes - Flood Plain and In-Law Apartment
 - 6 Main Street - a lot cannot be transferred that is not sub-divided. (Ground lease for sub-division / Commercial lease for a building). A letter needs to be sent from the Board of Selectmen with reference to the subdivision and the removal of the available for sale sign on the property. Jamie made a motion to allow Clay Mitchell to send the letter on behalf of the Town for creating a sub-division and posting an available for sale sign which were not approved, seconded by Chris. All were in favor and the motion passed.
- 2016 Contract – Clay stated that it will be the same as 2015 and for 1 more year. Chris made a motion to extend the contract for Town Planner, Clay Mitchell, from Dec. 2015 to Dec. 2016, seconded by Jamie. All were in favor and the motion passed.
- Planning Board received a letter of complaint from Bill Meserve concerning the issue of boat storage on Bald Hill Rd. and Piscassic Rd. Clay will draft letters.

Chief Reed updated the Selectmen on the hiring of part-time Police Officer Michael Schwartz, who will be starting on Thursday, December 3, 2015. Chris made a motion to approve the appointment of Michael Schwartz to the position of part-time Patrolman with the Newfields Police Dept., seconded by Jamie. All were in favor and the motion passed.

David Edgerly met with the Board to discuss the Website.

The Selectmen approved Carol Stark to work in the Town office while Sue McKinnon is on vacation.

Kim Crisp and Win Fream, Library Trustees, met with the Selectmen to discuss the Library Budget and conflict of interest. The Trustees are responsible for their employees, from hire to termination, and felt that Michael Woodworth should have recused himself from the salary vote on the Library Budget for 2016, since Lee Woodworth is a Librarian. Michael Woodworth felt he did not have to recuse himself.

Chris updated the Board on the no parking signs on Monaghan Way. He spoke with James McIlory who stated it will be discussed at the Dec. 7th School Board Meeting. Chris will keep the Board posted.

The Selectmen reviewed the letter of Nov. 16, 2015 from the State of NH Dept of Revenue in reference to the General Assessing and Data Verification contract which was submitted by R.B. Wood & Assoc LLC. The DRA is making the recommendations. The Board would like Rod Wood to amend his contract per the DRA recommendations.

The Board reviewed a request from a resident to have trees removed on Maple St (behind the Church) on a possible right-of-way owned by the town. Brian Knipstein was asked to submit an estimate on the job and discuss it at the next Selectmen's meeting on 12/8. Also, Sue was asked to locate a survey on that possible right-of-way for the next meeting.

The Selectmen discussed the concerns between the NYAA and the NPTO, which are to be addressed at the Newfields School Board Meeting on 12/7/2015.

The Board reviewed the Nov. Expenses and the 2016 Budget.

At 9:40pm, Chris made a motion to adjourn the meeting. The motion was seconded by Jamie. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman